

## OC-HSD-006-F-002 Decontamination Certificate for Returns

All instruments must be de-contaminated, all hazards must not present a risk to anyone receiving them. Please complete the certificate declaring the items as hazard free and enclose it with the instrument(s) for return.

|  |  |                              |  |
|--|--|------------------------------|--|
| <b>NAME:</b>   |  | <b>DEPARTMENT:</b>           |  |
| <b>COMPANY:</b>  |  |                              |  |
| <b>COMPANY ADDRESS:</b>  |  |                              |  |
| <b>REASON FOR RETURN:</b>  |  |                              |  |
| <b>TELEPHONE NUMBER:</b>   |  | <b>EMAIL:</b>                |  |
| <b>CATALOGUE NUMBER(S) OF INSTRUMENTS TO BE RETURNED</b>   |  |                              |  |
| <b>IMPORTANT HEALTH AND SAFETY INFORMATION</b>   |  |                              |  |
| When sending hand instruments through the post for exchange or repair/servicing, they must be accompanied by a decontamination certificate confirming the instruments have been cleaned and sterilised prior to despatch. Under the Health and Safety at Work Act of 1974 we regret we cannot accept any instruments without this decontamination certificate. |  |                              |  |
| IT IS ILLEGAL TO SEND CONTAMINATED ITEMS THROUGH THE POST  |  |                              |  |
| <b>SECTION A</b>   |  |                              |  |
| In accordance with the manufacturer's instructions, this instrument/these instruments have been sterilised.  |  |                              |  |
| Method of decontamination:   |  |                              |  |
| Dry Heat <input type="checkbox"/> Autoclave <input type="checkbox"/> Cold Sterilant/Disinfectant <input type="checkbox"/> Other (please state) <input type="checkbox"/>  |  |                              |  |
| <b>DECONTAMINATED BY:</b>  |  | <b>DECONTAMINATION DATE:</b> |  |
| <b>SECTION B</b>   |  |                              |  |
| I Confirm that the above information is accurate, and that the instrument(s) is/are safe to handle.  |  |                              |  |
| <b>SIGNED:</b>   |  | <b>NAME:</b>                 |  |
| <b>POSITION:</b>   |  | <b>DATE:</b>                 |  |

**PLEASE ENCLOSE THIS CERTIFICATE WITH THE RETURNED INSTRUMENT(S).**